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29th September, 2020

To,
The Manager,
Corporate Relationship Department,
BSE Ltd.,
Phiroze Jeejebhoy Towers
Dalal Street
Mumbai -400 001

Re: BSE Scrip Code - 507917

Sub: Proceedings of 36<sup>th</sup> Annual General Meeting (AGM) of the Company held on 29<sup>th</sup> September, 2020 as per SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Dear Sir,

In pursuance of Regulation 30 read with Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, this is to inform you that 36<sup>th</sup> Annual General Meeting (AGM) of Members of M/s. East Buildtech Limited was held on 29<sup>th</sup> day of September, 2020 at 1, DSIDC Complex, Okhla Industrial Area, Phase-I, New Delhi-110 020 at 12:00 Noon and the members of the company have approved the ordinary resolution as set out in Notice of General Meeting with requisite majority.

Further, in this regard, kindly find enclosed herewith summary of proceeding of 36<sup>th</sup> Annual General Meeting of the Company.

You are requested to take note of the same.

Thanking you,

Yours Sincerely,

For East Buildtech Ltd.

Shiv Kumar Mandelia

(Director)

[DIN: 07136408]

Encl: As above



CERTIFIED TRUE COPY OF THE PROCEEDINGS OF 36<sup>TH</sup> ANNUAL GENERAL MEETING OF EAST BUILDTECH LIMITED HELD ON TUEDAY, 29<sup>TH</sup> DAY OF SEPTEMBER, 2020 AT 12.00 NOON AT 1, DSIDC COMPLEX, OKHLA INDUSTRIAL AREA, PHASE-I, NEW DELHI -110 020 AND CONCLUDED AT 12:40 P.M.

## 1. CHAIRMAN

Mr. Shiv Kumar Mandelia

Chairman

# 2. PRESENT:

Mr. Madhusudan Chokhani Mr. Madhusudhan Agarwal Director Director

## 3. IN ATTENDANCE:

Mr. Satendra Singh Ms. Richa Malhotra Chief Financial Officer Company Secretary

#### 4. SCRUTINIZERS

Mr. Sumit Kumar, practicing company secretary appointed to act as the Scrutinizers for the purpose of scrutinising the process of remote e-voting held prior to the AGM and Poll voting during the AGM.

#### 5. CHAIRMAN

The 36<sup>th</sup> Annual General Meeting of the Members of the Company was physically held on 29<sup>th</sup> September, 2020 at 12.00 Noon. All the Members among themselves elected Mr. Shiv Kumar Mandelia as the Chairman of the Company.

Mr. Shiv Kumar Mandelia, Independent Director and Chairman of the Audit and Nomination & Remuneration Committees, chaired the meeting. The number of shareholders as on record date i.e.  $22^{nd}$  September, 2020 were 2,634 (Two Thousand Six Hundred Thirty Four). Total 16 (Sixteen) members (including authorized representative) attended the meeting physically as per the attendance records for the AGM. The meeting started at sharp 12:00 Noon. The Chairman welcomed the members and introduced the other directors sitting on the dais. He further informed that Mrs. Lakshmi Devi Chokhani, Director of the Company could not attend the AGM.

The Chairman thanked the members for their participation and continuous support and shared the current position of the Company.

The Chairman informed that in view of the restrictions due to outbreak of COVID19 pandemic and considering the social distancing norms, the AGM was conducted

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physically with safety steps for fumigation and sanitization measures. This meeting has been convened and being conducted in accordance with the circulars issued by Ministry of Corporate Affairs, Securities and Exchange Board of India (SEBI) and Secretarial Standards. The Chairman informed that the Company had tied up with Central Depository Services (India) Limited (CSDL) to provide facility for voting through e-voting before the Annual General Meeting.

#### 6. QUORUM

He informed that the quorum for the annual general meeting was present and called the meeting in order. He annuanced that the company had not received any proxies.

## 7. PLACEMENT OF STATUTORY RECORDS

He stated that all the statutory registers under the provision of companies Act, 2013, Auditor's Report, Secretarial Audit Report were produced and remained open and accessible for inspection during the continuance of the meeting.

#### 8. NOTICE

With the permission of members present, the notice of AGM was taken as read.

#### 9. AUDITORS' REPORT

The chairman informed the members that there was no qualification or remarks by the Statutory Auditors in the audit report and no qualification or remarks in secretarial audit report. In the view of this, with the consent of all the Members present, the Statutory Auditors' Report and Secretarial Audit Report was taken on record.

With these words, the Chairman gave warm thanks to all the Members/Shareholders' and invited queries/comments from the Members.

#### 10. QUERIES FROM MEMBERS

Some members raised the queries and suggestion with respect to the future of the company. The chairman also gave thanks to all the members for expressing their views.

## 11. VOTING PROCEDURE AT THE MEETING

After responding to the queries and suggestions of members, chairman announced that as required under companies Act, 2013 and SEBI (LODR) Regulations, 2015, the company had provided the E-voting facility to vote electronically which commenced from 26<sup>th</sup> September, 2020 at 9:00 A.M. to 28<sup>th</sup> September, 2020 till 5:00 P.M.

The members who have not voted through E-Voting could cast their vote by poll at the Venue. The scrutinizer requested to the members to fill the ballot paper and put into in

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ballot box. The results of voting were to be combined result of e-voting and poll. As per the requirement of Companies Act, 2013 and SEBI (LODR) Regulations, 2015, Scrutinizer Report placed on the website of the company and Stock Exchange i.e. BSE.

The polling remained open for 10 minutes on the following resolution and the meeting concluded at 12:40 P.M. including the time allotted for voting by poll. The resolutions passed at the annual general meeting for the following as follows:

## **Ordinary Business:**

1. To receive, consider, adopt and approve the Audited Financial Statement along with notes thereon forming parts of accounts for the financial year ended on 31st March 2020 together with the Reports of the Board of Directors and Auditors thereon as an Ordinary Resolution.

"RESOLVED THAT in pursuance of Section 134(1) and Section 179(3) of Companies Act, 2013 read with rules made there under and provision applicable thereto (including any statutory modifications and amendments thereof), the Audited Financial Statement along with notes thereon forming parts of accounts of the company for the financial year ended on 31st March, 2020 together with the Reports of the Board of Directors and Auditors thereon be and is hereby considered, adopted and approved.

**RESOLVED FURTHER THAT** any director of the company be and is hereby authorized to file necessary forms, documents and other relevant papers to the Registrar of Company or any other statutory authorities for their intimation and to do all acts, things and deeds as may require to give effect to this resolution."

2. To consider and ratify the appointment of Statutory Auditors of the Company and to fix their remuneration as an Ordinary Resolution.

"RESOLVED THAT pursuant to the provisions of Sections 139, 142 and other applicable provisions of the Companies Act, 2013, read with Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), the appointment of M/s. B. K. Shroff & Co., Chartered Accountants, (Firm Registration No. 302166E), be and is hereby ratified as the Statutory Auditors of the Company from the conclusion of this Annual General Meeting till the conclusion of next Annual General Meeting of the Company, at such remuneration as shall be fixed by the Board of Directors of the Company in mutual consultation with the Auditors."

3. To appoint a director in place of Mr. Madhusudan Agarwal (DIN: 00338537), who retires from office by rotation and being eligible, offer himself for reappointment as an Ordinary Resolution.

"RESOLVED THAT pursuant to the provisions of the Companies Act, 2013 read with rules made thereunder, Mr. Madhusudhan Agarwal (DIN: 00338537) who retires

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from office by rotation be and is hereby re-appointed as Director of the Company.

**RESOLVED FURTHER THAT** any director of the company be and is hereby authorized to file necessary forms, documents and other relevant papers to the Registrar of Company or any other statutory authorities for their intimation and to do all acts, things and deeds as may require to give effect to this resolution."

#### 12. CUSTODY OF BALLOT BOX

After the completion of polling process the Chairman requested the scrutinizer to take up in custody the ballot box for their transparent and fair assessment and report.

# 13. RESULT OF E-VOTING AND POLL THROUGH BALLOT PAPER AT AGM

The result of E-voting and Poll through Ballot Paper for all the resolutions as set out in the notice of annual general meeting has been declared passed by the Scrutinizer appointed by the Board of Directors of the Company.

The scrutinizer has submit the consolidated report on e-voting and Poll through Ballot Paper after the AGM and results along with the Scrutinizer's Report has intimated to the stock exchange and also placed on website of the Company.

# 14. VOTE OF THANKS

The Chairman thanked to all the members for attending and participating in the AGM and thereafter concluded the Annual General meeting. The meeting ended up with the vote of thanks to the chair as there is no other matter for discussion.

The meeting concluded at 12:40 P.M.

Shiv Kumar Mandelia

(Director and Chairman of 36th Annual General Meeting)

[DIN: 07136408]